



Outgoing Wire Transfer Request

Provide all requested information, read all options, and mark the boxes that pertain to your request. Each customer must complete a Request form for each outgoing wire.

Section I – Wire Instructions				
Date	Customer/Originator	Approver* (if applicable)	Repetitive Wire Code # (if applicable)	
Transfer Amount	Currency	Rate (Foreign Currency, if applicable)	Wire Fee	Total Paid (USD)
<input type="checkbox"/> Domestic Wire – Cut-Off Time is 2:00 p.m. PST		<input type="checkbox"/> Foreign Wire – Cut-off Time is 1:00 p.m. PST		

*Approver must be authorized per Wire Transfer Authorized Agent Agreement on file between the customer and Seattle Bank.

Section II – Originating Party (Individual/Company Requesting Wire)		
Source of Funds <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Debit Account #	Account Name	Remitter Name (if different)
Address (Include physical address, city, state and zip)		

Section III – Beneficiary Information	
Beneficiary Account Number	Beneficiary Name
Beneficiary Address (Include physical address, city, state and zip)	Beneficiary Phone Number

Section IV – Receiving Financial Institution		
Bank Name	Branch/Office	Bank ABA/Swift Code
Bank Address (include city, state, and zip)		Bank Phone Number

Section V – Intermediary Bank		
Bank Name	Branch/Office	Bank ABA/Swift Code
Bank Address (include city, state, and zip)		Bank Phone Number

Section VI – Additional Information
Payment Details

For Bank Use Only		
Receiving Employee	Signature	Date
Approving Employee	Signature	Date
Customer Primary Identification (Type, Number, Expiration Date)	Customer Secondary Identification (Type, Expiration Date)	
Wire transfer request received via:	<input type="checkbox"/> In Person – Time Received: <input type="checkbox"/> Via Secure Email– Time Received: <input type="checkbox"/> Secure Fax to 206.753.0335 (All applicable wire transfer agreements must be on file.)	
To be completed by Operation Services		
CFC Callback Verified by (In Person Wires)	Signature	Date
Customer Callback Verified by	Signature	Date
Wire Exchange entry	Signature	Date
Releasing Employee	Signature	Date

This agreement is entered into by and between the undersigned customer and Seattle Bank ("Bank") I acknowledge that I am the Customer's Authorized Representative and I have been duly authorized by customer to initiate this wire request. I agree to indemnify and hold Bank harmless from and against any direct, indirect, incidental, special and consequential damages, claims or actions which may arise from Bank's performance of this Agreement.

Customer Signature